

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
WHEAT RIDGE WATER DISTRICT
HELD
AUGUST 27, 2024**

A Special Meeting of the Board of Directors of the Wheat Ridge Water District (referred to hereafter as “Board”) was held on Tuesday, the 27th day of August, 2024, at 4:00 p.m. The meeting was held at the District Office, 6827 W. 38th Avenue, Wheat Ridge, CO 80033, and was open to the public.

ATTENDANCE

Directors in Attendance Were:

Clancy Degenhart
Kelly Baillie
Juanita Stites

Following discussion, upon a motion duly made by Director Baillie, seconded by Director Stites and, upon vote unanimously carried, the absences of Kristi Davis and Zachary Urban were excused.

Also In Attendance Were:

AJ Beckman and Nick Moncada; Public Alliance, LLC
Timothy J. Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC
Doug Berling; District Engineer

**ADMINISTRATIVE
MATTERS**

Agenda: Director Degenhart, noting that a quorum of the Board was present, called the meeting to order at 4:02 p.m. and reviewed the Agenda with the Board.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Minutes: The Board reviewed the minutes of the July 9, 2024 Regular Meeting.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board approved the minutes of the July 9, 2024 Regular Meetings, as amended.

**PUBLIC
COMMENTS**

Public Comment: There were no members of the public in attendance.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Accounts Payable: Mr. Beckman reviewed the accounts payable with the Board for the period ending July 31, 2024.

Following review and discussion, upon motion duly made by Director Stites, seconded by Director Baillie and, upon vote, unanimously carried, the Board ratified approval of the accounts payable for the period ending July 31, 2023, in the amount of \$41,174.80.

Following review and discussion, upon motion duly made by Director Stites, seconded by Director Baillie and, upon vote, unanimously carried, the Board ratified approval of the accounts payable for the period ending August 13, 2024, in the amount of \$797,919.08.

Profit and Loss Report: Mr. Beckman reviewed the Profit and Loss Report as of July 31, 2024 with the Board. Director Degenhart noted that water costs are too great a percentage of sales. Mr. Beckman noted that he will work with the staff and Mr. Moncada to investigate the matter further.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the Profit and Loss statement as of July 31, 2024.

Schedule of Cash Position and Transfer of Funds: Mr. Beckman reviewed with the Board the Schedule of Cash Position as of July 31, 2024. The Board entered into discussion regarding authorizing the transfer of funds between accounts as may be necessary and determined that no transfer is necessary at this time.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the schedule of cash position, dated July 31, 2024.

OPERATIONS

Manager's Report: Mr. Beckman reviewed the Manager's Report with the Board attached hereto and incorporated herein by this reference.

Field Report: Mr. Moncada reviewed the report with the Board, attached hereto and incorporated herein by this reference.

ENGINEERING

Engineer's Report: Mr. Berling reviewed the Engineers report with the Board.

RECORD OF PROCEEDINGS

Wadsworth Project: Mr. Berling reported to the Board that the waterline work is expected to be completed within the next month or so, however the roadway widening project will continue for several months.

Reimbursement Request No. 6 from the City of Wheat Ridge for the District's share of the work performed on the Wadsworth Widening Project: The Board deferred discussion.

Owner/Developer Projects: Mr. Berling reported to the Board that 3900 Upham Street is almost ready to install additional water services. The property at 4000 Upham Street will be purchasing taps in the near future. He also noted that the Lutheran Hospital Campus is mostly closed at this point.

LEGAL

Attorney's Report: Employment Manual: Mr. Flynn reported that his files have been transferred to his new office. He will be working with Michelle Ferguson, who is an experienced employment attorney.

Wheat Ridge Sanitation District – Locate Matter: Mr. Flynn discussed the recent incident where the District's water line flooded an open trench where sewer work was being performed resulting in the flooding of a commercial building. This matter is being handled by the District's insurance. The cause of the leak is unknown at this time.

IGA with Denver Water: Attorney Flynn discussed with the Board the draft Intergovernmental Agreement with Denver Water for the lead service line replacement project.


OTHER BUSINESS

Richard Heart Estate: The Board requested that Legal and Management review the status of the water billing associated with the estate and work on a final resolution to this matter. Mr. Flynn and Mr. Beckman noted that they will review the information and seek final resolution.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the meeting was adjourned at 5:05 p.m.

Respectfully submitted,

By: 
Secretary for the Meeting

Docusigned by: 27EBD9C9E2764CB...