

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WHEAT RIDGE WATER DISTRICT
HELD
JANUARY 9, 2024**

A Regular Meeting of the Board of Directors of the Wheat Ridge Water District (referred to hereafter as “Board”) was held on Tuesday, the 9th day of January, 2024, at 4:00 p.m. The meeting was held at the District Office, 6827 W. 38th Avenue, Wheat Ridge, CO 80033, and was open to the public.

ATTENDANCE

Directors in Attendance Were:

Clancy Degenhart
Kristi Davis
Zachary Urban
Juanita Stites

Following discussion, upon a motion duly made by Director Davis, seconded by Director Urban and, upon vote unanimously carried, the absence of Director Kelly Baillie was excused.

Also In Attendance Were:

AJ Beckman and Nick Moncada; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC
Doug Berling; District Engineer
Karen Radcliffe; Recording Secretary

**ADMINISTRATIVE
MATTERS**

Agenda: Director Degenhart, noting that a quorum of the Board was present, called the meeting to order at 4:04 p.m. and reviewed the Agenda with the Board.

Following review and discussion, upon motion duly made by Director Urban, seconded by Director Stites and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Minutes: The Board reviewed the minutes of the December 12, 2023 Regular Meeting.

Following review and discussion, upon motion duly made by Director Stites, seconded by Director Urban and, upon vote, unanimously carried, the Board approved the minutes of the December 12, 2023 Regular Meeting, as amended.

RECORD OF PROCEEDINGS

PUBLIC COMMENTS

Public Comment: There were no members of the public in attendance.

FINANCIAL MATTERS

Accounts Payable: Mr. Beckman reviewed the accounts payable with the Board for the period ending December 31, 2023.

Following review and discussion, upon motion duly made by Director Urban, seconded by Director Davis and, upon vote, unanimously carried, the Board ratified approval of the accounts payable for the period ending December 31, 2023, in the amount of \$621,486.09.

Following review and discussion, upon motion duly made by Director Stites, seconded by Director Urban and, upon vote, unanimously carried, the Board approved the accounts payable for the period ending January 9, 2024 in the amount of \$219,642.61.

Profit and Loss Report: Mr. Beckman reviewed the Profit and Loss Statement as of December 31, 2023 with the Board.

Following review and discussion, upon motion duly made by Director Davis, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the Profit and Loss statement as of December 31, 2023.

Schedule of Cash Position and Transfer of Funds: Mr. Beckman reviewed with the Board, the Schedule of Cash Position as of December 31, 2023. He reported that the District presently has \$219,000.00 in the checking account, and noted that in his opinion no transfers are necessary at the present time.

Following review and discussion, upon motion duly made by Director Davis, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the schedule of cash position, dated December 31, 2023.

OPERATIONS

Manager's Report: Mr. Beckman reviewed the Manager's Report with the Board. Mr. Beckman reported on the status of the Lutheran Hospital campus redevelopment, explaining that he and other team members met with the Wheat Ridge Urban Renewal Authority to discuss the redevelopment plan.

Mr. Beckman recommended to the Board that they replace the 2013 Silverado pickup truck. Mr. Beckman noted that he will have a proposal for the Board's consideration at the next meeting.

RECORD OF PROCEEDINGS

Mr. Beckman also reported that employee performance evaluations will be conducted in January.

Field Report: Mr. Moncada reviewed the report with the board, attached hereto and incorporated herein by this reference. Mr. Moncada discussed with the Board, the plan to add additional isolation valves on 38th Avenue in conjunction with the Wadsworth Widening Project.

Water Watch, Consumption and Conservation Reports: The Board reviewed the Water Watch Report provided by Denver Water.

ENGINEERING

Engineer's Report: Mr. Berling reviewed the Engineers report with the Board.

Wadsworth Project: Mr. Berling updated that Board on the status of the project. He discussed the status of improvements on 38th Avenue. Mr. Berling reported that the Wadsworth Widening Project in general is on track and doing well. Crews are working on the north side of 44th Avenue removing old storm water pipes. Contractors will work at night to accomplish as much as possible.

Owner/Developer Projects: Mr. Berling reported that 3900 and 3915 Upham Street are expected to develop this year. He noted that 5700 W. 38th and other smaller projects are showing no signs of movement. He also noted that Lutheran Hospital will be relocating this summer.

Other: None.

LEGAL

Attorney's Report: None.

Employment Manual: Mr. Flynn noted that he is working on the Employee Manual, and it should be completed in 2024.

Policy Regarding Use of Fire Hydrant and Fire Hydrant Meter Permits for 2024: Mr. Flynn reviewed with the Board the policy regarding use of Fire Hydrant and Fire Hydrant Meter Permits for 2024.

Following discussion and review, upon a motion duly made by Director Davis, seconded by Director Urban and, upon vote unanimously carried, the Board approved the policy regarding use of Fire Hydrant and Fire Hydrant Meter Permits for 2024, subject to final Legal review.

RECORD OF PROCEEDINGS

Resolution Establishing the Date, Time, and Location for the Regular Meetings: Mr. Flynn reviewed a Resolution Establishing the Date, Time, and Location for the Regular Meetings.

Following discussion and review, upon a motion duly made by Director Urban, seconded by Director Davis and, upon vote unanimously carried, the Board adopted the Resolution Establishing the Date, Time, and Location for the Regular Meetings.

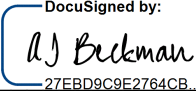
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Urban, seconded by Director Stites and, upon vote, unanimously carried, the meeting was adjourned at 4:58 p.m.

Respectfully submitted,

By:  Secretary for the Meeting
DocuSigned by:
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