

WHEAT RIDGE WATER DISTRICT
WHEAT RIDGE, COLORADO
March 14, 2023

Minutes of the regular meeting of the Wheat Ridge Water District Board on March 14, 2023, at 4:00pm at the District Office. Present were President Degenhart; Directors Urban, Baillie, and Stites; Engineer Berling, A.J. Beckman, Tim Flynn and Manager Hudson. Director Davis was excused.

1. President Degenhart called the meeting to order.

2. APPROVAL OF LAST MEETING'S MINUTES:

A Motion was made to approve the Minutes of the February 13th regular meeting with one correction, by Director Stites, Motion seconded by Director Urban; all in favor, no one opposed.

3. PUBLIC COMMENTS AND ADDITIONS OF NEW AGENDA ITEMS:

No one was present from the public. A new agenda item was added to add clarification to the IGA in 8B.

4. TREASURER'S REPORT AND REVIEW AND TRANSFER OF ACCOUNT DEPOSITS:

Manager Hudson reported our investments are now at \$5,091,669.59. We will need to transfer up to \$250,000 from "C" Safe and Colorado Trust, one half from each for \$125,000. A Motion was made to transfer \$125,000 each from "C" Safe and Colorado Trust to the operating account by President Degenhart, Motion seconded by Director Urban; all in favor, no one opposed. We may be able invest in more CD's due to the higher interest rates. Barry to check with First Bank or shop for the highest rate available. Motion was made by Director Baillie for Barry to shop for a CD at the best rate for up to a 1-1/2 year period. Motion seconded by Director Urban; all in favor, no one opposed. A Motion was made to approve the Treasurer's Report by Director Baillie, Motion seconded by Director Stites; all in favor, no one opposed.

5. APPROVAL OF ACCOUNTS PAYABLE:

each year.
The Board reviewed bills for the month and noted sizeable main breaks meaning large billing. We will need an annual plan to repair one major section of cast iron after Wadsworth is done. Martin/Martin Phase Two plans are now approved, waiting on City for their approval. Russ Higgins is okay on the City side and work could start shortly. A Motion to approve the Treasurer's Report and pay our bills was made by Director Urban, Motion seconded by Director Baillie; all in favor, no one opposed.

6. PROFIT AND LOSS REVIEW

We had a loss of \$131,000 due primarily to low winter usage of water and main breaks. The new contract manager's charges will now be moved to Budget No. 5030 and no longer under salaries. Mr. David Green and Mr. Beckman will be doing the next audit and budget. Reimbursements for actual expenses incurred by Public Alliance related to managing the district are allowed under the contract.

7. CORRESPONDENCE AND ANNOUNCEMENTS:

None

8. BUSINESS ACTION ITEMS AS NEEDED:

A. Discussion of Wadsworth Project, Timing, Payment, and Budget:

We are expecting a large bill in April, to be paid from our reserves. We still have lots of work on Phase One with connection of the main lines and some meters, fire hydrant lines need to be extended, now working on the west side before Phase Two begins. Bills cover 2/3 of Phase One, all is going well, dealing with water shut offs with businesses who are all okay with no problems as we only shut them down for two hours, typically at night. We have paid about one million so far. Phase One and Two should be kept separate, can

get credit for work not done in Phase One. We are carefully watching all billing for Phase One. Phase Two could go up from our first estimate and Engineering will monitor our costs as well.

- B. Adoption of Phase II Wadsworth IGA: The final version from the City of Wheat Ridge did not include all our lawyer's and our engineer's additions. We find the Agreement slightly confusing as drafted by the City and this will be clarified in Mr. Flynn's version. Delays have cost us about \$200,000. We will accept Mr. Flynn's proposed amended Phase II agreement and Exhibits with a cost of \$1,086,067.93. We will approve Mr. Flynn's Draft Agreement and he will send us a copy. In Section 16.3 for Phase Two, we added clarifications. It is the obligation of District to provide location of lead service lines. District also responsible for outage notification by construction contractors at least 7 days prior. We estimate comprehensive working relationships with City and District and we need to provide water line reports. A Motion to Adopt the Agreement as Phase Two IGA as presented by Mr. Flynn subject to final Engineering review and final counsel review including the present Exhibits A and B, was made by Director Baillie, Motion seconded by Director Urban; all in favor, no one opposed
- C. Discussion of Field Activity: Mr. Beckman to shadow our field personnel next week during sanitary survey.
- D. Discussion of Legal Counsel Professional Services Agreement: Mr. Flynn presented the Letter of Engagement noting the attorney can be terminated at any time and outlines compensations and expenses. Charges will be at hourly rate. A Motion was made by the Board to approve and accept Mr. Flynn's Engagement Letter, the formal Agreement with Collins/Cole/Flynn/Winn/Ulmer dated March 14, 2023.
- E. Additional Business Items as Needed: None.

9. DISTRICT INFORMATIONAL ITEMS:


- A. Manager's Report Discussion: On Page One, there will not be a search for a field superintendent. Mr. Beckman can inspect and manage the field more economically using his assistant manager. Mr. Green is now qualified to be Operator in Charge.
- B. Review of Owner/Development Projects: The apartments behind Pep Boys still need lots of planning.
- C. Water Watch: All looks good with recent snow.

10. MISCELLANEOUS ITEMS:


Mr. Hudson plans to function as a contractor/consultant through July using up his sick pay and vacation pay.

11. ADJOURNMENT/CONTINUANCE:

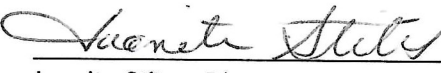
Director Urban made a Motion to adjourn the meeting, Motion was seconded by Director Stites; all in favor, no one opposed.


Clarence Degenhart, President


Zachary Urban, Director


Kristi Davis, Director


Kelly Baillie, Director


Juanita Stites, Director