

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WHEAT RIDGE WATER DISTRICT
HELD
JUNE 11, 2024**

A Regular Meeting of the Board of Directors of the Wheat Ridge Water District (referred to hereafter as “Board”) was held on Tuesday, the 11th day of June, 2024, at 4:00 p.m. The meeting was held at the District Office, 6827 W. 38th Avenue, Wheat Ridge, CO 80033, and was open to the public.

ATTENDANCE

Directors in Attendance Were:

Clancy Degenhart
Kristi Davis
Kelly Baillie
Zachary Urban
Juanita Stites

Also In Attendance Were:

AJ Beckman and Nick Moncada; Public Alliance, LLC
Timothy J. Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC (via phone)
Doug Berling; District Engineer
David Green; Green & Associates LLC

**ADMINISTRATIVE
MATTERS**

Agenda: Director Degenhart, noting that a quorum of the Board was present, called the meeting to order at 4:05 p.m. and reviewed the Agenda with the Board.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Davis and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Minutes: Following review, the Board requested that corrections be made, and the minutes presented at the next meeting for approval.

**PUBLIC
COMMENTS**

Public Comment: There were no members of the public in attendance.

**FINANCIAL
MATTERS**

Accounts Payable: Mr. Beckman reviewed the accounts payable with the Board for the period ending May 31, 2024.

Following review and discussion, upon motion duly made by Director Stites, seconded by Director Urban and, upon vote, unanimously carried,

RECORD OF PROCEEDINGS

the Board ratified approval of the accounts payable for the period ending May 31, 2023, in the amount of \$23,432.43.

Following review and discussion, upon motion duly made by Director Urban, seconded by Director Baillie and, upon vote, unanimously carried, the Board approved the accounts payable for the period ending June 11, 2024, in the amount of \$394,691.03.

The Board requested that details for the credit payments be included in the Accounts Payable report going forward.

Profit and Loss Report: Mr. Beckman reviewed the Profit and Loss Report as of May 31, 2024 with the Board.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the Profit and Loss statement as of May 31, 2024.

Schedule of Cash Position and Transfer of Funds: Mr. Beckman reviewed with the Board the Schedule of Cash Position as of May 31, 2024. The Board entered into discussion regarding authorizing the transfer of funds between accounts as may be necessary. Mr. Beckman recommended that the District transfer \$400,000 from CSAFE to the checking account.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board accepted the schedule of cash position, dated May 31, 2024.

Following review and discussion, upon motion duly made by Director Baillie, seconded by Director Stites and, upon vote, unanimously carried, the Board authorized a transfer of \$400,000 from CSAFE to the checking account.

2023 Audit: Mr. Green reviewed the 2023 draft Audit with the Board.

Following discussion, upon motion duly made by Director Baillie, seconded by Director Davis and, upon vote unanimously carried, the Board accepted the 2023 Audit and authorized execution of the Representations Letter.

OPERATIONS

Manager's Report: Mr. Beckman reviewed the Manager's Report with the Board.

RECORD OF PROCEEDINGS

Field Report: Mr. Moncada reviewed the report with the Board, attached hereto and incorporated herein by this reference. Mr. Beckman discussed increasing the scope of work on the parking lot improvements. It was noted that there was consensus amongst the Board to increase the scope up to the previously approved amount of \$50,000. There was consensus among the Board to increase the scope of work within the previously approved budget of \$50,000.

ENGINEERING

Engineer's Report: Mr. Berling reviewed the Engineers report with the Board.

Wadsworth Project: Mr. Berling updated that Board on the status of the project. He reported that more water line work is scheduled next week at 35th Avenue. He also noted that concrete paving is in process on 38th Avenue.

Owner/Developer Projects: Mr. Berling reported to the Board that he met with the owners of 3900 Upham Street and work is expected to start in the next two weeks.

Mr. Berling discussed recent efforts by the City of Wheat Ridge to conserve water. He noted that he attended a recent planning session.

Other: None.

LEGAL

Attorney's Report: *Employment Manual:* Attorney Flynn reported that the Employment Manual is in process.

Attorney Flynn reported that he has discussed the Summerfield claim with the Colorado Special Districts Property & Liability Pool, the District's insurance provider. He does not foresee the District as being liable for the trip and fall claim.

In his opinion, the District has little or no liability for the claimant's damages. Further, he does not see a reason at this time to put the Jefferson County Housing Authority on notice of any claim the District might have against the Housing Authority.

OTHER BUSINESS

2024 SDA Conference: The Board discussed authorizing Board Members to attend the 2024 SDA Conference.

RECORD OF PROCEEDINGS

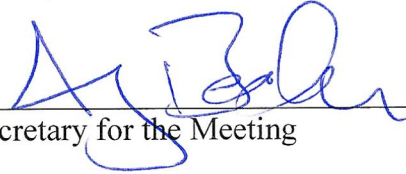
Following discussion, upon motion duly made by Director Baillie, seconded by Director Urban and, upon vote, unanimously carried, the Board authorized Director Degenhart plus one to attend the 2024 SDA Conference.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Urban, seconded by Director Baillie and, upon vote, unanimously carried, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

By: _____


Secretary for the Meeting